



# How to...

## Purchase a Badge



## **You MUST have a tabletop.events account.**

If you don't have one, you can make one at [tabletop.events/login](https://tabletop.events/login).

## **You are able to purchase for others, but ...**

If you want to purchase all the badges for your family/group, be sure that each person over age 3 has their own badge, as a badge is required to register for events. Also, be sure to enter their emails with their name so they receive all notices regarding their registration, and can pick up on their own.

## **4-Day is definitely the best value!**

If you're planning to come at least 2 days, a 4-day badge is only a little more or will save you \$\$.



**Before  
You  
Apply**

# QUICK SUMMARY:

For a step-by-step breakdown, keep scrolling...

01

## LOGIN

Login to [tabletop.events](https://tabletop.events) and navigate to LUG Con 2026.

02

## CHOOSE YOUR BADGE

Click “Buy Badges”, choose your badge type, and enter the info.

03

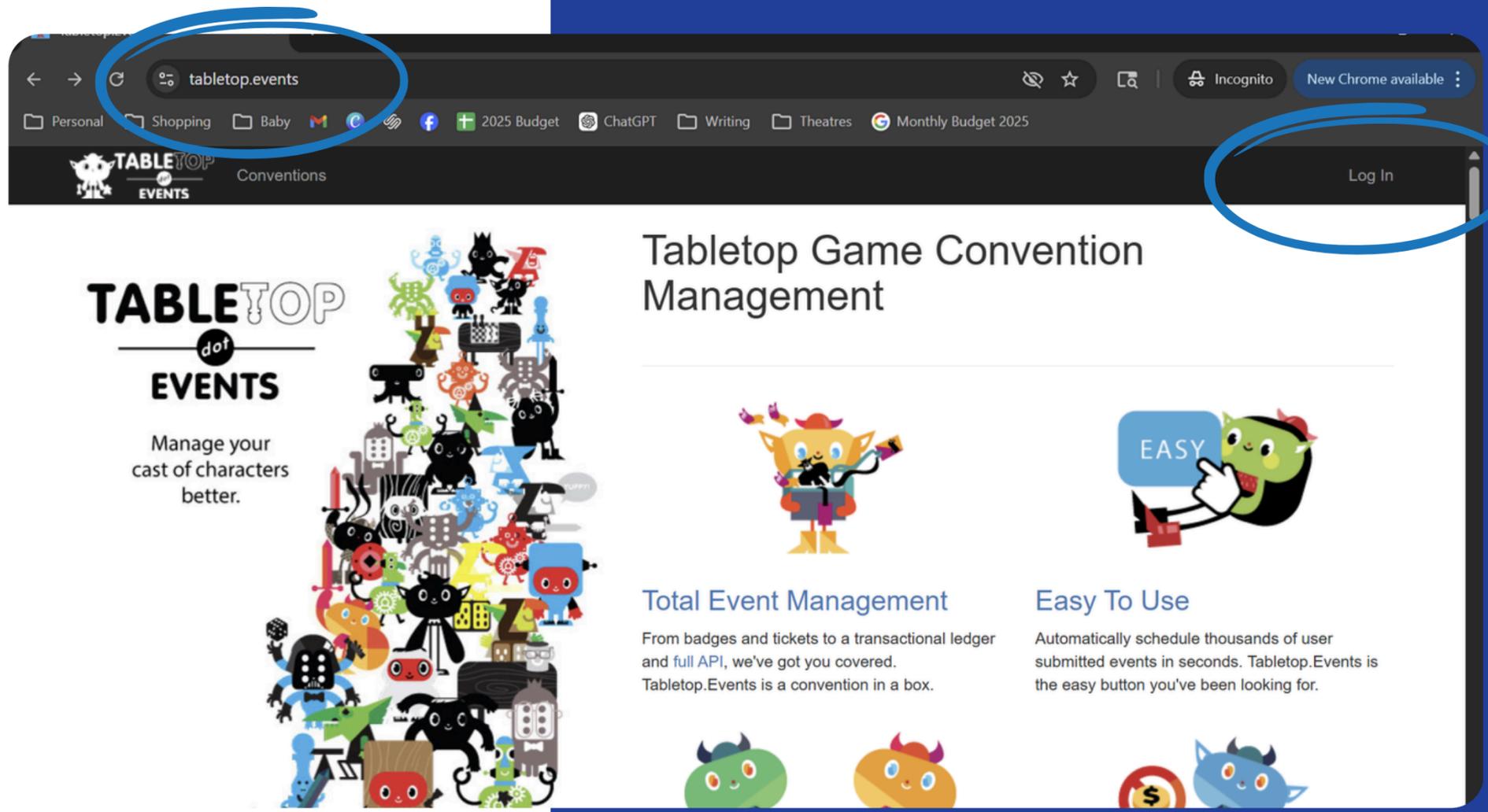
## CHECKOUT

Review your cart and enter payment info. A receipt will be sent your email.

04

## PRESENT ID AT PICK UP

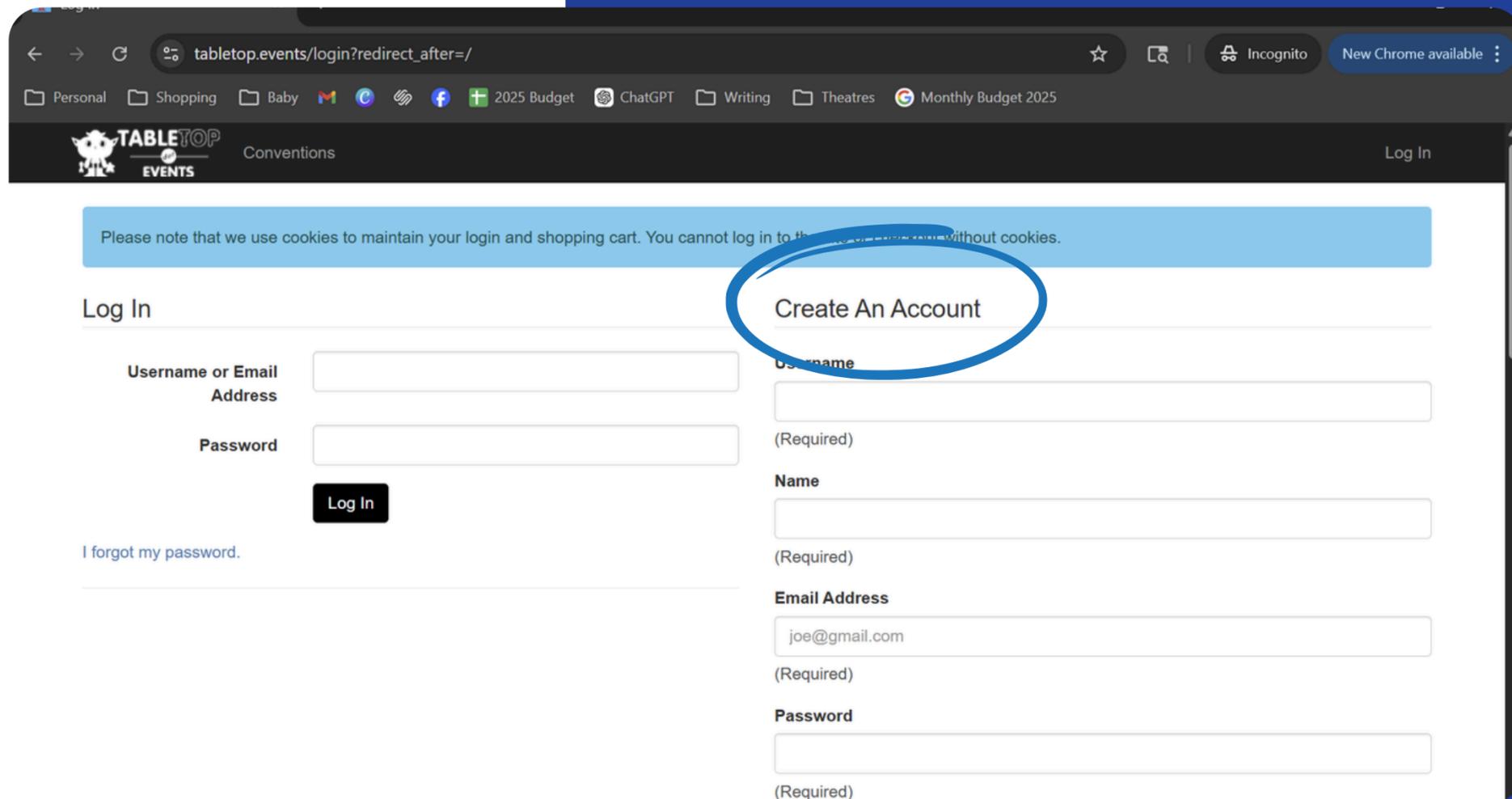
Save the associated QR code, but have your ID ready at badge pick up.



# Login to tabletop.events

We recommend applying on a desktop for best visibility.

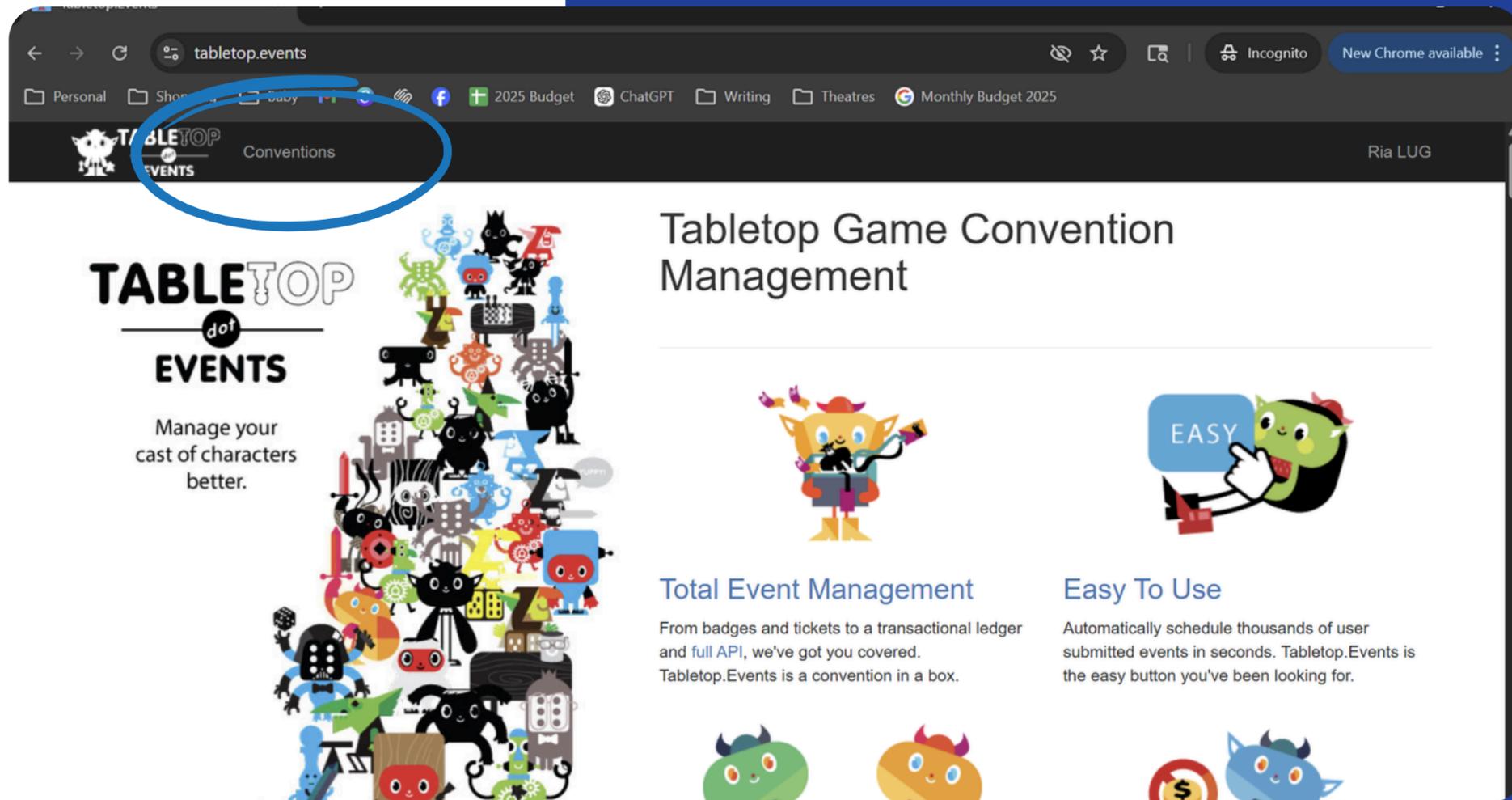




# If you don't have a login, Create An Account

This account will allow you to access all your badge and event information for LUG Con and other conventions that use tabletop.events





# Go to Conventions

After you login, click “Conventions” in the navigation bar.



The screenshot shows a web browser at the URL tabletop.events/conventions. The page features a search bar with the text "LUG Con 2026" and a "Search" button. Below the search bar, a table lists search results. The first result is "LUG Con 2026" with a location of "Duluth, Georgia", a start date of "Oct 01, 2026", and an end date of "Oct 04, 2026". The page also includes a "Create a Convention" section with a warning message: "You must belong to a group before you can create a convention. (You will be sent an email to confirm your identity.)". The footer contains the "TABLETOP dot EVENTS" logo and the copyright notice: "Tabletop.Events is ©2015-2026 BoardGameGeek, LLC. All rights reserved."

Name	Location	Start Date	End Date	Badge Sales
LUG Con 2026	✓ Duluth, Georgia	Oct 01, 2026	Oct 04, 2026	

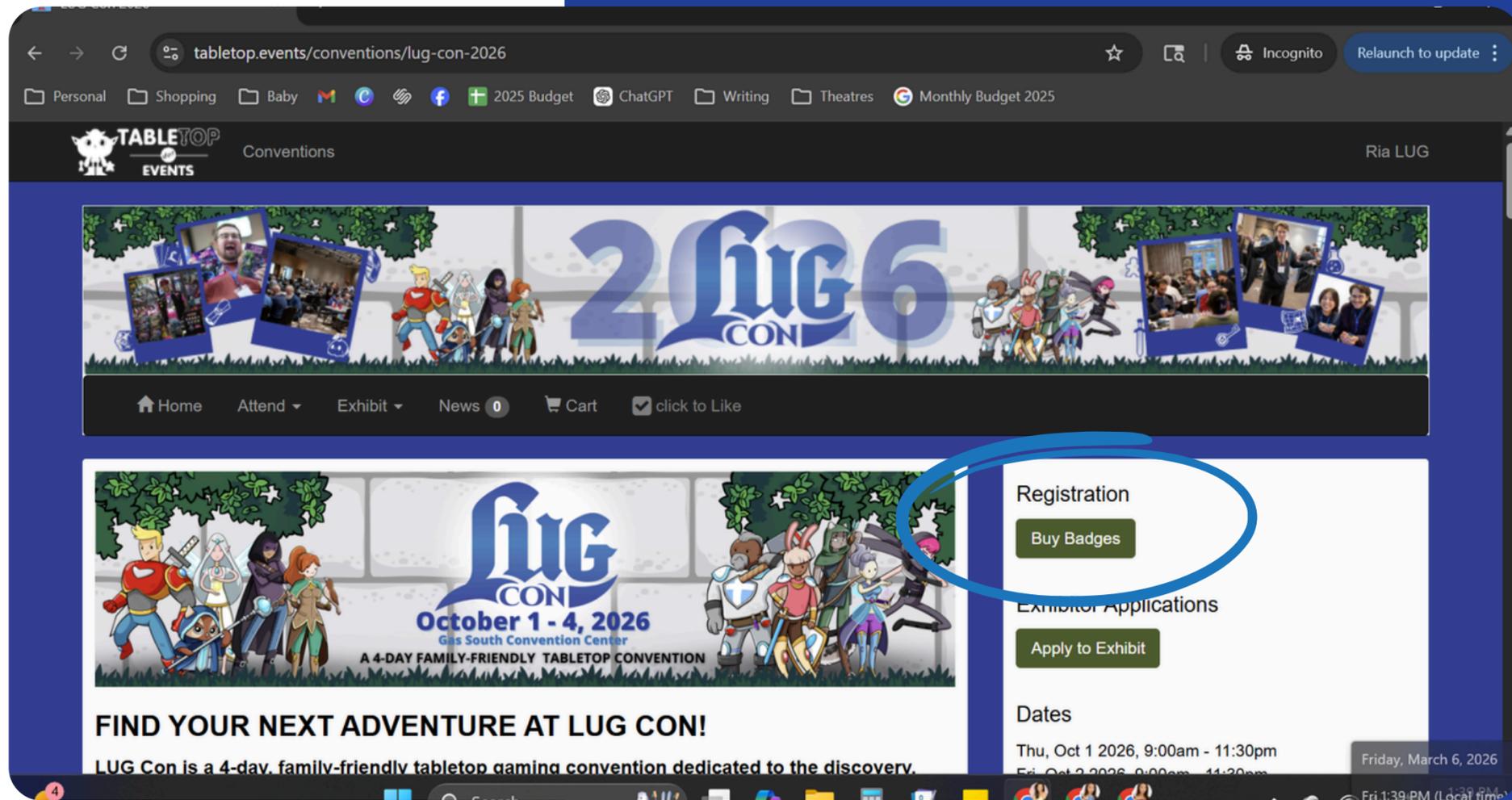
# Search “LUG Con 2026”

You can search the name or date (Oct 1 - 4).

\*NOTE: Be sure to select “LUG Con **2026**”.

“LUG Con” is the 2025 event.





# Click “Buy Badges”

Green button under “Registration” in the right-hand bar.

Take a moment to read the info on the home page, too!



tabletop.events/conventions/lug-con-2026/badgetypes

Personal Shopping Baby 2025 Budget ChatGPT Writing Theatres Monthly Budget 2025

Home Attend Exhibit News 0 Cart click to Like

LUG Con 2026 / Badge Types

## Get Your Badge

### Attendee

For attendees and guests

Buy	Name	Price	Available
<a href="#">Buy</a>	<b>4-Day</b> Adult badge for ALL 4 days, Thursday Oct 1 - Sunday 4. Includes entrance into the exhibit hall and event rooms. (Note: Some events may have separate costs.)	\$100.00	5000
<a href="#">Buy</a>	<b>Kids - 4-Day</b> Kids badge (ages 4 - 12) for ALL 4 days, Thursday Oct 1 - Sun Oct 4. *MUST HAVE ACCOMPANYING ADULT BADGE* Includes entrance into exhibit hall and event rooms. (Note: Some events may have separate costs.)	\$15.00	500

Select your desired badge type.

You will be adding them to your cart one-by-one.

If you need to purchase a different badge type, you can navigate back to this page.



# Enter Name & Email

Enter your first and last name as you want it to appear on your badge.

Enter the email for the point of contact for this badge, as all info will be sent to them.

\*NOTE: If purchasing for another, they do NOT need to have an account to hold a badge or receive email updates, BUT they DO need one to make changes or sign up for events themselves. Otherwise they'll have to go through you. →

tabletop.events/conventions/lug-con-2026/badgetypes/4-day11

Personal Shopping Baby 2025 Budget ChatGPT Writing Theatres Monthly Budget 2025

Home Attend Exhibit News 0 Cart click to Like

LUG Con 2026 / Badge Types / 4-Day

### 4-Day

Adult badge for ALL 4 days, Thursday Oct 1 - Sunday Oct 4. Includes entrance into the exhibit hall, access to all event rooms. (Note: Some events may have separate costs.)

**Price:** \$100.00

**Days Included:**

- Thursday - Oct 1
- Friday - Oct 2
- Saturday - Oct 3
- Sunday - Oct 4

**Availability:** 5000

Badges cannot be refunded after September 3, 2025 11:45 PM EDT.

### Buy This Badge

Give to: [Name] Manage Name

**First Name on Badge** **required**

John

**Last Name on Badge** **required**

Doe

**Attendee Email Address**

email@test.com

Note that if you have multiple "required" fields on a form, you must enter values for all before any will save. Populate "required" fields before non-required ones.

### Cart

No badges in your cart.

# Enter additional information

These items help us improve our programming design and marketing efforts. We appreciate you sharing!

## NOTE about Pronouns:

- Pronouns are optional.
- If you enter them, they will get printed on your badge.
- If you do not want them printed, leave blank.

tabletop.events/conventions/lug-con-2026/badgetypes/4-day11

Badges cannot be reprinted after September 3, 2026 @ 11:45 PM EDT.

Note that if you have multiple "required" custom fields still to populate, you must save all before you save. Populate "required" fields before non-required ones.

**Custom Field**  
(Optional) If you would like your pronouns printed on your badge, enter them here. Leave blank to omit.

**First Time Attendee?** **required** **Custom Field**

**Custom Field**  
Where did you hear about us? (Choose the best one.)

**Your Age Group** **required** **Custom Field**

**City of Origin** **Custom Field**



# Accept the Photo Release

It is our policy that, as an attendee, you consent to the capturing of your likeness in photo or video that may be used for promotional or archival purposes.

\*Note: If photos of minors are used, faces will be blurred to protect their privacy.

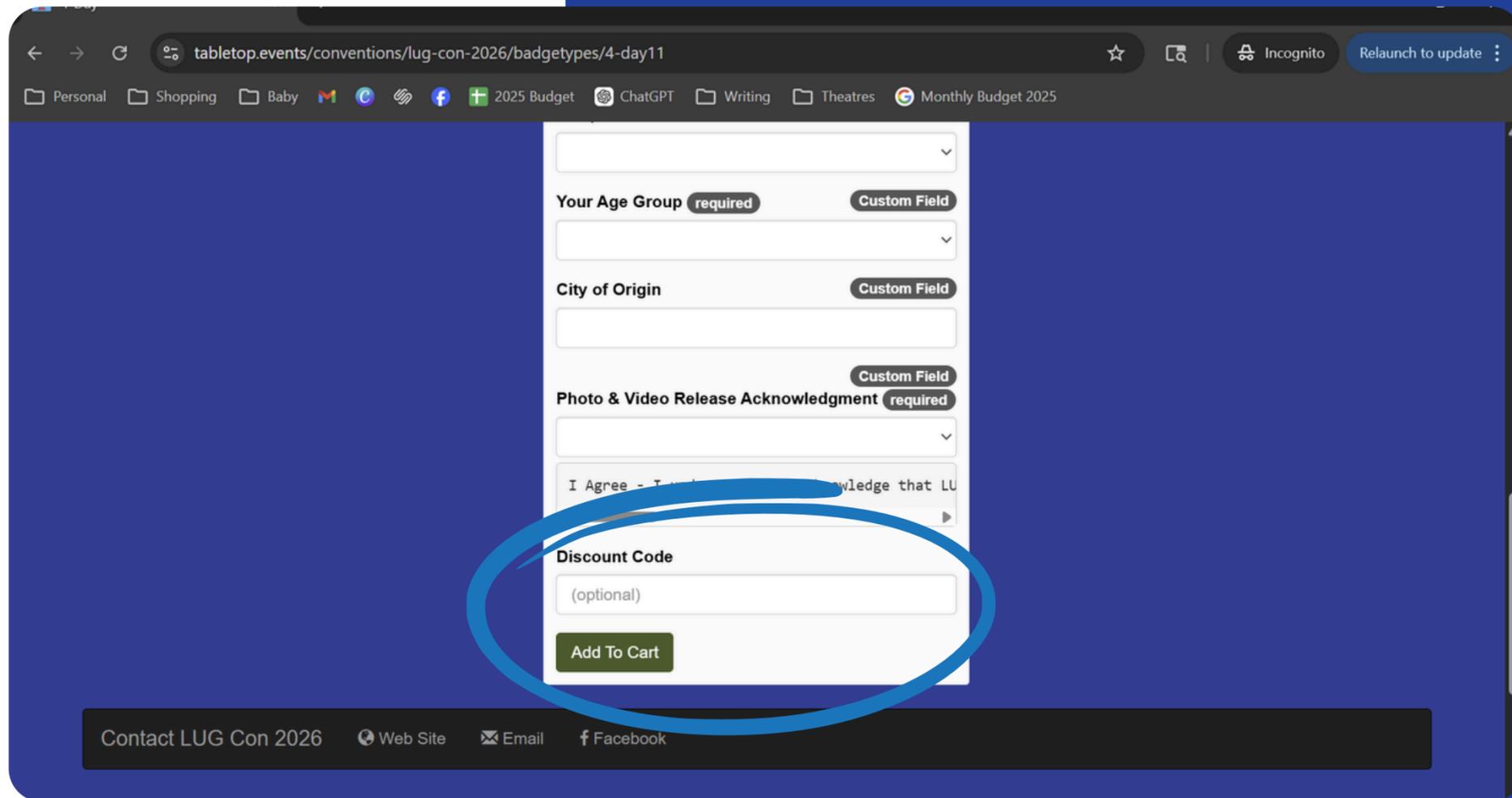
If you have a concern regarding this policy, please email [info@lugcon.com](mailto:info@lugcon.com).

The screenshot shows a web browser window with the URL `tabletop.events/conventions/lug-con-2026/budgettypes/4-day11`. The browser's address bar and tabs are visible. The main content is a registration form with the following elements:

- A dropdown menu at the top.
- A field labeled "Your Age Group" with a "required" tag and a "Custom Field" label.
- A field labeled "City of Origin" with a "Custom Field" label.
- A field labeled "Photo & Video Release Acknowledgment" with a "required" tag, which is circled in blue. Below this field is a text input containing "I Agree - I understand and acknowledge th... LU".
- A field labeled "Discount Code" with a "(optional)" placeholder.
- An "Add To Cart" button.

At the bottom of the page, there is a footer with links for "Contact LUG Con 2026", "Web Site", "Email", and "Facebook".





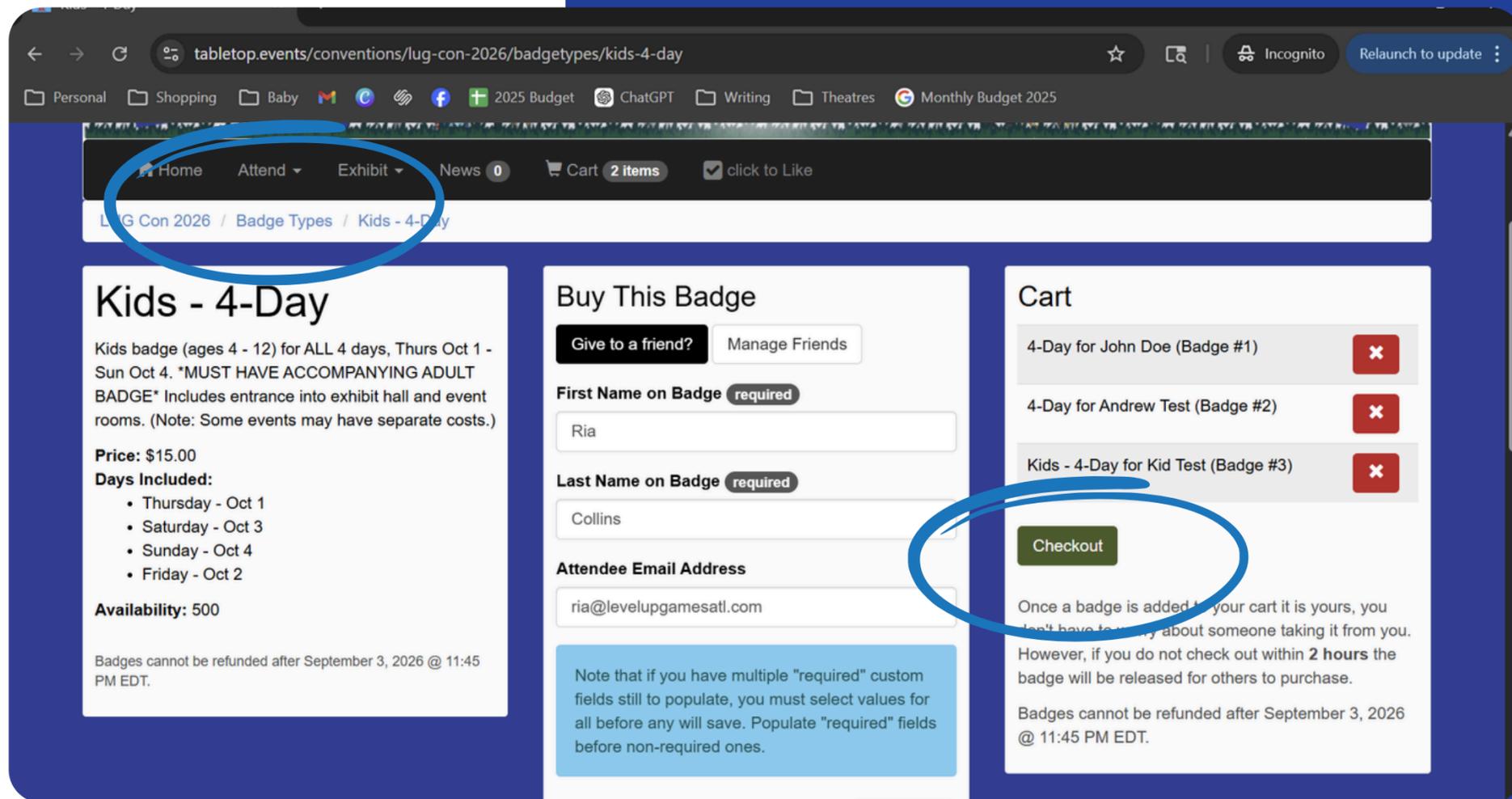
# Enter Discount Code & Add

If you have a discount code, enter it here.

If your code can be used more than once, be sure to enter it for each badge.

Be sure to click “Add to Cart” when you’re done.



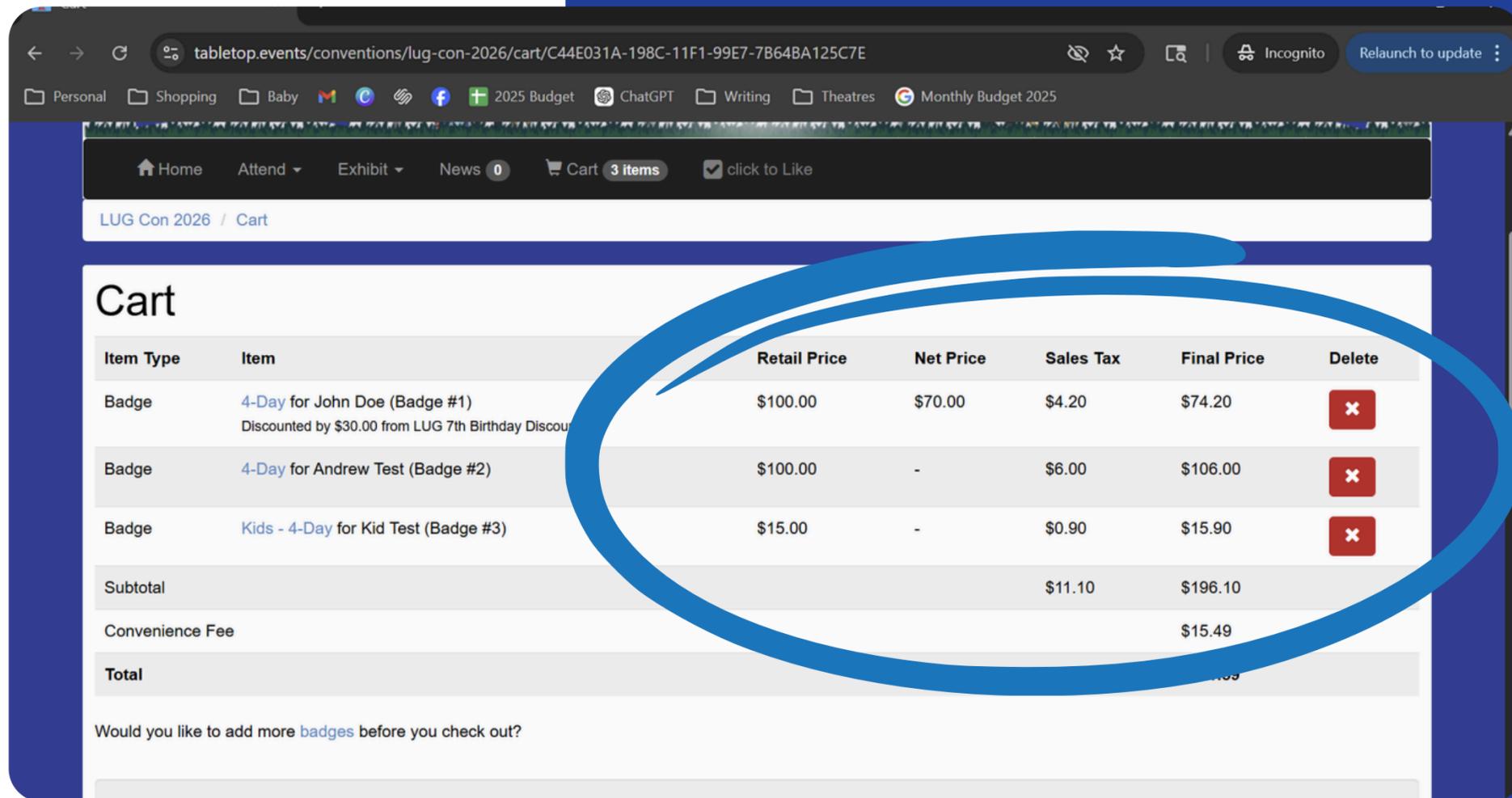


# Click “Checkout”

When you have all the badges you need, click the green “Checkout” button.

If you need to add a different badge type (i.e. kids, single day, etc.), click the “Badge Types” tab in the navigation.





# Review Your Cart

When you click “Checkout” it will take you to your cart screen, where you can verify each badge.

Discounts will be reflected in the “Net Price” column.

Be sure to check that the names reflect what you want printed on your badge.



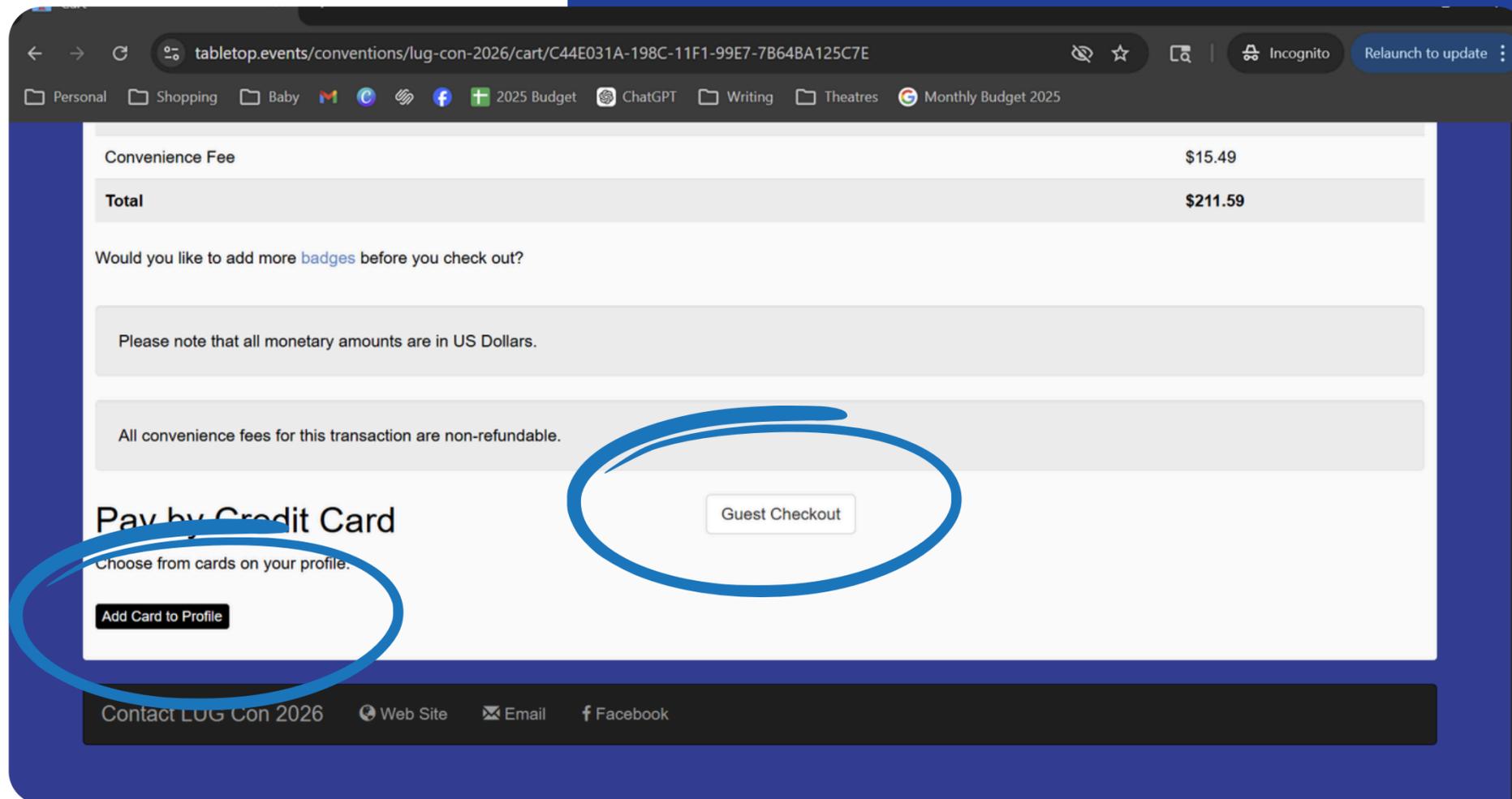
# Enter Payment Info

Scroll down to enter your payment information.

If you want to save a card to your account, click the black “Add Card to Profile” button.

This can be very helpful for quick event registration and future conventions.

If you don't want to save a card, click “Guest Checkout”.



tabletop.events/conventions/lug-con-2026/cart/C44E031A-198C-11F1-99E7-7B64BA125C7E

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### Pay by Credit Card

The card you use will be used for this purchase only.

Guest Checkout

**Card Number**

**Expiration**  /

**CVC**  [What's this?](#)

### Add A Card

**Name On Card**

**Card Number**

**Expiration**  /

**CVC**  [What's this?](#)

**Hide Address**

**Address Line 1**

**Address Line 2**

**City**

**State (US Only)**

# Enter Payment Info

To Add a Card to Profile, enter info in the right-side panel and click to save.

For Guest Checkout, enter info in the left-side panel and “Verify Card”.



The screenshot shows a receipt page for LUG Con 2026. The receipt number #1260216 is circled in blue. The receipt table is as follows:

Item	Description	Net Price	Sales Tax	Final Price
Badge #3	Kids - 4-Day for (Badge #3)	\$15.00	\$0.90	\$15.90
<b>Subtotal</b>		\$15.00	\$0.90	\$15.90
<b>Convenience Fee</b>				\$2.01
<b>Total</b>				\$17.91
<b>Grand Total</b>				\$17.91

Order Notes:

- 03/06 18:57 Ria LUG paid with credit card
- 03/06 18:57 Order Item: Badge #3
- 03/06 18:57 Emailed Receipt (All times in UTC.)

The email preview below shows the receipt being emailed to the address `<con.lug-con-2026@tabletop.events>`, which is also circled in blue. The email content includes the event name "LUG Con 2026", dates "Thu Oct 01 - Sun Oct 04, 2026", location "Duluth, GA", and a smaller version of the receipt table.

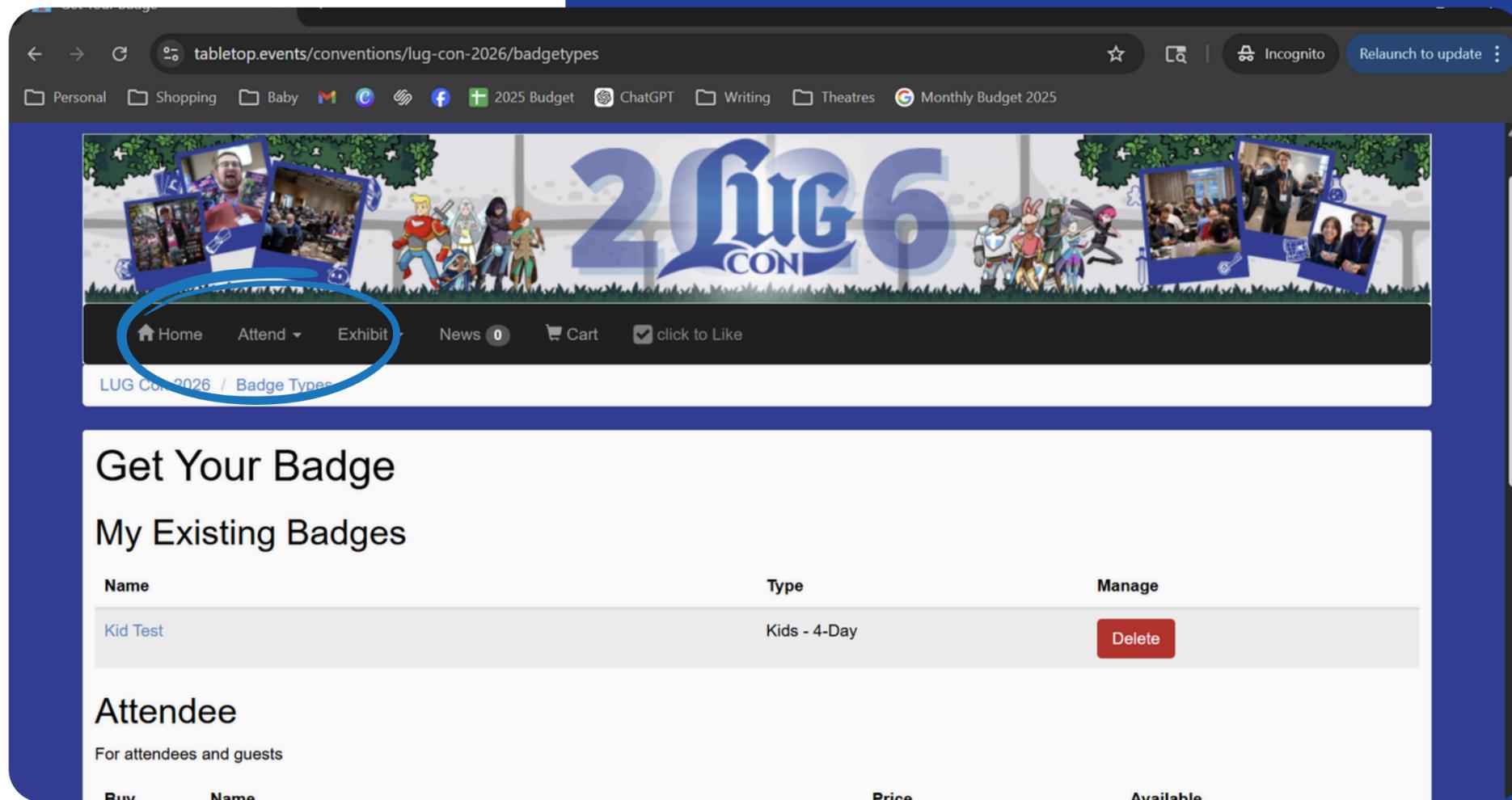
Name	Price
Kids - 4-Day for (Badge #3)	\$15.00
Subtotal	\$15.00

# Receipt

Your receipt will be emailed to the email address associated with your badge.

If you entered emails for other badge holders, they will receive communication about their badge at that email.





# To See your Badges

You can check on your badges by navigating back to the “Badge Types” page. “My Existing Badges” will live at the top of this page.

“Home” > green “Buy Badges” button  
OR  
“Attend” drop down > “Get/View Your Badge”



# To Edit your Badge

If you need to edit your badge (i.e. name, email, etc.):

- click the badge
- click the “Edit” button

You can also initiate a refund from this page. Note:

- there may be minor fees associated with refunds
- refunds must be processed by the refund cutoff date



The screenshot shows a web browser window with the URL `tabletop.events/conventions/lug-con-2026/badges/BDD8600-198D-11F1-A6E8-EEB744321FD1`. The page header includes the 'TABLETOP EVENTS' logo and 'Conventions' text. Below the header is a banner for '2 LUG 6 CON' with various character illustrations. A navigation bar contains links for Home, Attend, Exhibit, News, Cart, and a 'click to Like' button. The main content area displays 'LUG Con 2026 / 3' and a badge titled 'Badge #3 for Kid Test'. To the right of the badge title are two buttons: 'Edit' (green) and 'Refund' (red), both of which are circled in blue. Below the title is a table with the following information:

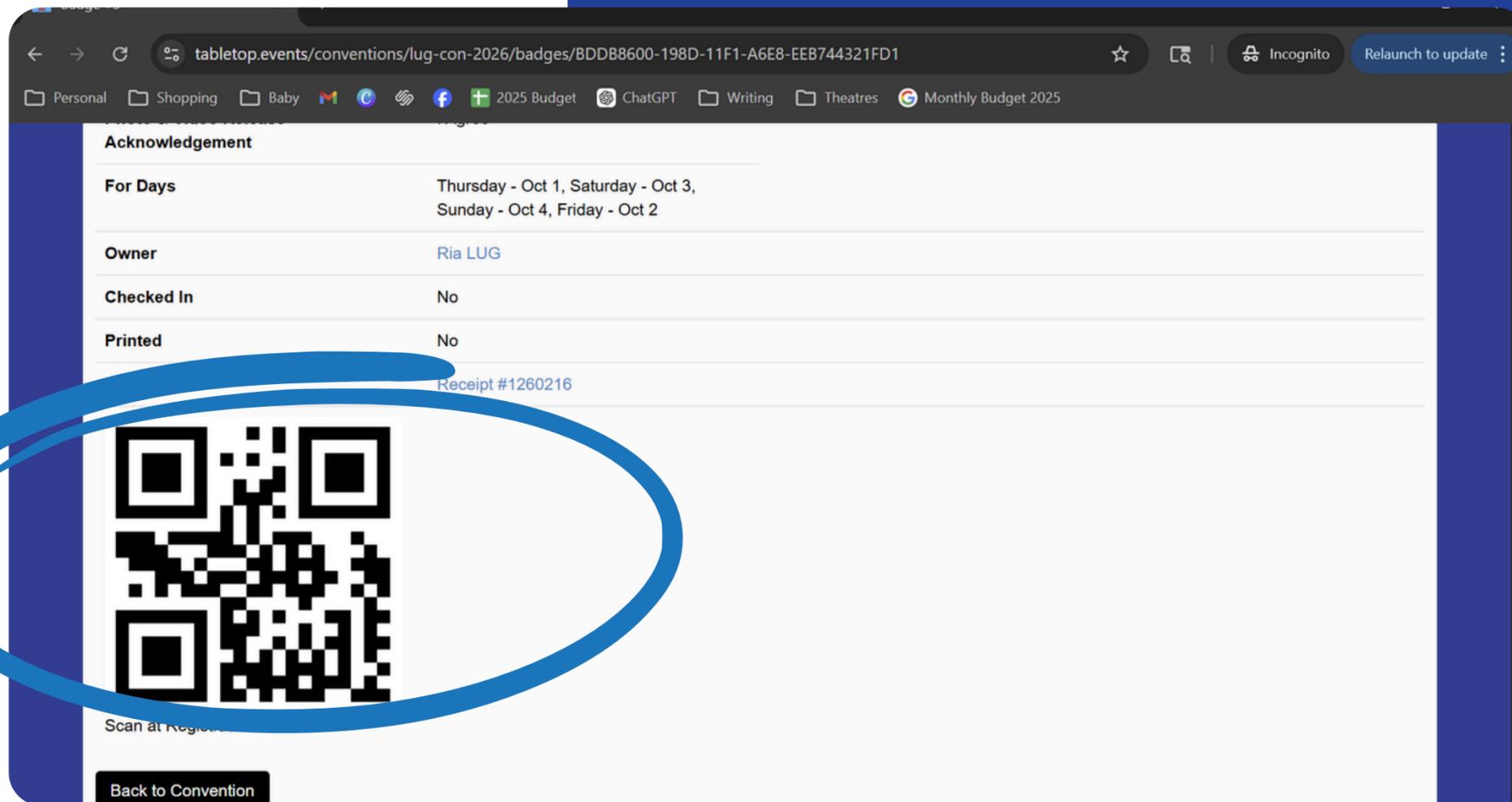
Type	Kids - 4-Day
First Name on Badge	Kid
Last Name on Badge	Test
Email	ria@levelupgamesatl.com
Updates via email?	Yes

# RE: QR Code

A QR Code associated with your badge will be on the badge page and will be emailed to you closer to the convention date.

Note: This is an automatic feature tabletop.events provides, BUT the QR is not needed at badge pick up.

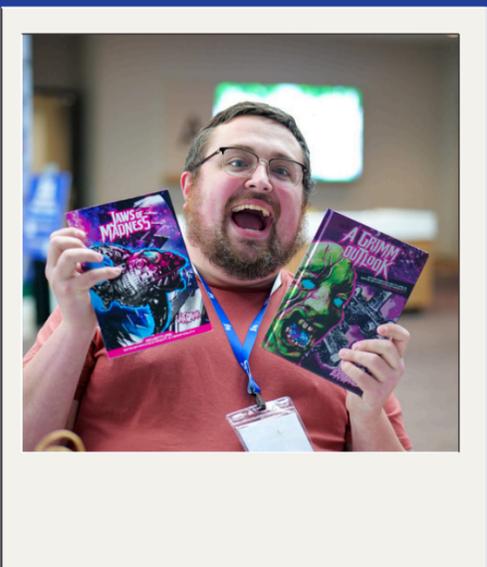
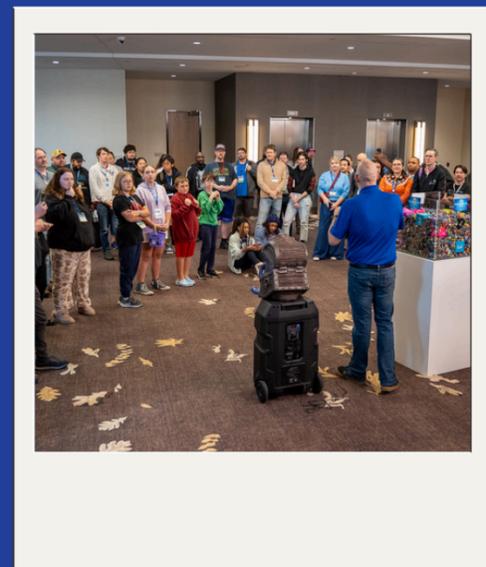
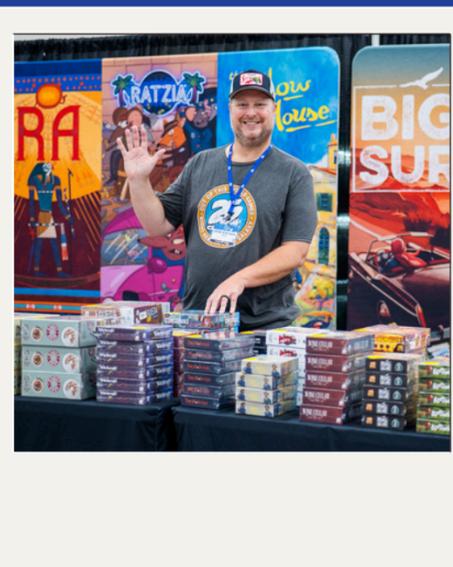
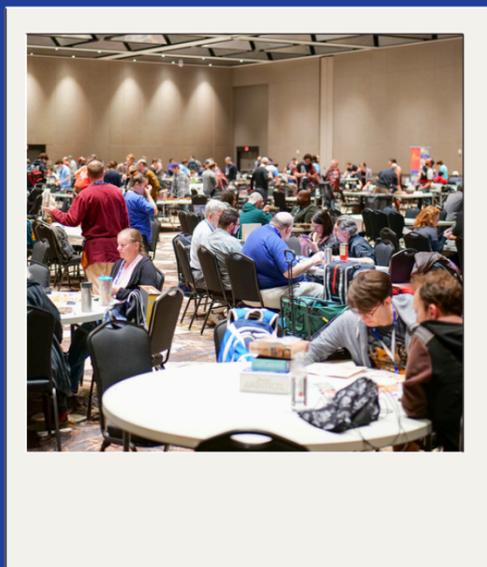
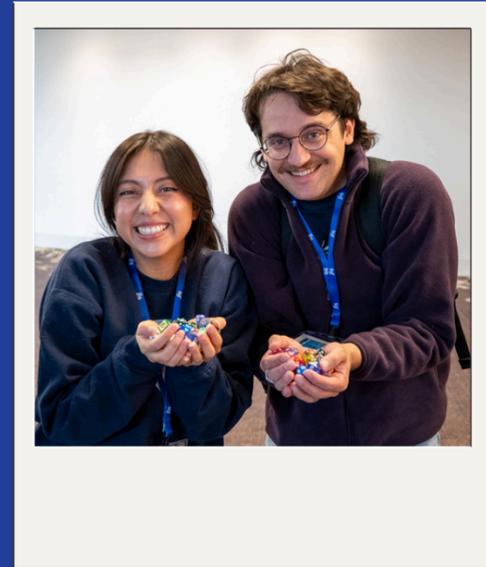
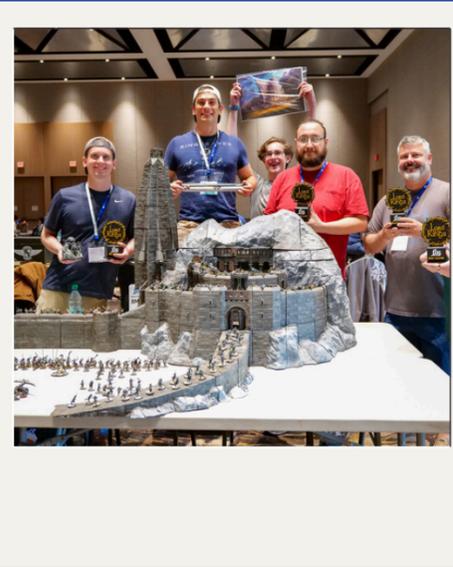
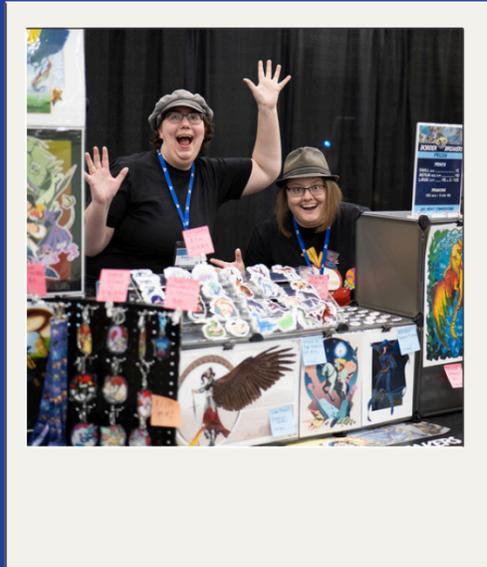
Keep the QR as reference, and please present your ID at badge pick up.





Have questions?  
Need assistance?

Email [info@lugcon.com](mailto:info@lugcon.com) if you need anything before, during, or after your application.



# We'll see you at LUG Con!

Sign up for our newsletter and follow us on socials to stay up-to-date.  
Invite your friends and help us spread the word!